



Uganda Counselling Association

P. O. BOX 6782, KAMPALA.

Tel: 0392831139/0751263433

Martyrs' Crescent, Ntinda, off Nakawa-Ntinda Road

Uganda Health Marketing Group (UHMG) Building 2nd floor room F-10

Email: counsellingassn@gmail.com

MEMBER APPLICATION FORM

Serial Number _____ Qualification: _____

Date of Reg: _____

Name: _____

Postal address: _____

Contact Phone: _____

E-mail address: _____

Job Title: _____ Work phone: _____

Place of work: _____

Region of work: _____

Gender: _____ D.O.B: _____

I would like to apply for the following membership status (please tick one)

- MEMBERSHIP WITH A DOCTORATE IN COUNSELLING PSYCHOLOGY** - For those who have met the association's stipulated standards for (completion of a recognized training program to the award of a PhD. from a recognized University). Attach copies of academic transcripts and certificates before obtaining the UCA identity card. Fee: **Ushs. 150,000** (previously Ushs. 200,000).
- MEMBERSHIP AS A COUNSELLING PSYCHOLOGIST** - For those who have met the association's stipulated standards for psychologist. (Completion of a recognized training program to the award of a M.A/Sc from a recognized University). Attach copies of academic transcripts and certificates before obtaining the UCA identity card. Fee: **Ushs. 150,000** (previously Ushs. 115,000).
- MEMBERSHIP AS COUNSELLOR** - For those who have met the association's stipulated standards for Counsellor. (Completion of a recognized program to the award of a Degree or Diploma in Counselling from a recognized Institution). Attach Copies of Transcripts & Certificates before obtaining the UCA Identity card. Fee: **Ushs. 85,000**.
- MEMBERSHIP AS PARA-COUNSELLOR** - For those who have attained training at a Certificate level in counselling from a recognized Institution Fee: **Ushs. 75,000**.

- AFFILIATE MEMBERSHIP** - For those who have met the association's stipulated standards for affiliate membership and on completion of a recognized training program at the level of Certificate, Undergraduate degree or Postgraduate in other disciplines related to counselling etc. Attach Copies of Transcripts & Certificates before obtaining the UCA Identity Card. Fee: **Ushs. 70,000.**
- CORPORATIONAL MEMBERSHIP** - For organizations and Agencies using Counselling in their work. Attach copies of fulfilment of all the requirements of registration as CBO/NGO/Assoc./Club/Group in your area of Operation and Partnership deed/ Memorandum of Association. Fee: **Ushs. 300,000.**
- INSTITUTIONAL MEMBERSHIP** - For those institutions that have met the Association's stipulated standards in Training Counselling at all academic stages, Fee: **Ushs. 500,000.**
- STUDENT MEMBERSHIP** - For counsellors-in-Training who are currently enrolled in recognized Diploma/Degree programme in counselling. Fee: **Ushs. 50,000.**
- STUDENT MEMBERSHIP** - For psychologists -in -Training who are currently enrolled in the Masters programme in counselling, clinical psychology. Fee: **Ushs. 100,000.**

Acquired code of Ethics? (Tick as applicable) Yes No

NB: It is Mandatory to have a Code of Ethics Book. It costs Ushs. 15,000 which is not included in the registration fee.

I have read and agreed to abide by the "Code of Ethics and Practice for Counsellors". If I violate the ethical standards of the profession in any way, I agree to cooperate with an investigation by the Executive Committee of the Association, and appear at a hearing by the same. If found guilty, I agree to uphold the decision of the Executive Committee in my case, up to and including dismissal from the Association and legal proceedings should I violate the law.

Subscriber's Signature: _____ Date: _____

Received by: _____

Photocopies attached (Tick as applicable) Yes No

Receipt No: _____ Date: _____

REQUIREMENTS

Please provide us with the following

- A. MEMBERSHIP WITH A DOCTORATE IN COUNSELLING PSYCHOLOGY:** These must be qualified PHD in Counselling Psychology.
- i. Copies of academic Transcript, Certificates and Originals for verification.
 - ii. Valid identification - Card from your place of work/Institution.
 - iii. Two passport photos - one for the file& the other for your ID.
 - iv. Copy of membership payment receipt.
- B. MEMBERSHIP AS COUNSELLING PSYCHOLOGIST:** These must be Qualified MSc./M.A holder in Counselling Psychology.
- i. Copies of academic Transcript & Certificates & Originals for verification.
 - ii. Valid Identification - Card from your place of Work/Institution.
 - iii. Two passport photos - One for the file & the other for your I.D.
 - iv. Copy of membership payment receipt.
- C. MEMBERSHIP AS COUNSELLOR:** These must be qualified Degree /Diploma holders in counselling.
- i. Copies of academic Transcript, Certificates and Originals for verification.
 - ii. Valid Identification-Card from your place of Work/institution.
 - iii. Two passport photos-One for the file and the other for your I.D.
 - iv. Copy of membership payment receipt.
- D. MEMBERSHIP AS PARA-COUNSELLOR:** These must be qualified certificate holders in counselling.
- i. Copies of academic Transcript, Certificates and Originals for verification.
 - ii. Valid Identification-Card from your place of Work/institution.
 - iii. Two passport photos-One for the file and the other for your I.D.
 - iv. Copy of membership payment receipt.
- E. AFFILIATE MEMBERSHIP:** For those who have met the Associations stipulated standards for affiliate membership such as **Medical Doctors, Nurses, Social workers, Community Psychologists, Teachers, Human Resource Managers, Personnel Managers, Public Relations Managers, and Security Officers and Religious Leaders** should present the following:
- i. Copies of academic Transcript, Certificates and Originals for verification.
 - ii. Valid Identification-Card from your place of Work/Institution.
 - iii. Two passport photos-One for the file & the other for your I.D.
 - iv. Copy of membership payment receipt.
- F. CORPORATIONAL MEMBERSHIP:** For Organisations and Agencies using Counselling in their work; Babies Homes Centre, Juvenile/rehabilitation Centres, Refugee support Centres, Private Counselling Centres, Social Centres, etc. they should produce the following:
- i. The manager **must** be a member of the Uganda Counselling Association.
 - ii. Organisational profile and registration Certificates as **CBO/NGO**
 - iii. All the staff members/employees should be members of UCA with evidence of their IDs and CVs
 - iv. Copy of membership payment receipts.

- G. **INSTITUTIONAL MEMBERSHIP:** For institutions that train Counsellors at various levels. These include Universities and colleges. They should have the following:
- i. Organizational profile and Registration Certificates as a Certified Training Institution.
 - ii. Heads of Counselling Departments must be members of UCA with evidence.
 - iii. Professors/Trainers/Facilitators/Lecturers must be members of the Counselling Association.
- H. **STUDENT MEMBERSHIP:** For Student Counsellors-in-Training who is currently enrolled and studying in a recognised Institution:
- i. A copy of admission letter
 - ii. Valid ID of the institution where the student is training from.
 - iii. Two passport photos-one for the file and the other for your ID.
 - iv. Copy of membership payment receipt.

NB: Modes of Payment

Bank: Standard Chartered Speak Road

A/C No. 0102012882200

Category: Current

A/C title: Uganda Counselling Association

Deposit in Bank directly by dialling

***165*6*1*5# (for MTN) or *165*7*1*9# (for Airtel)** and follow prompts

Airtel Mobile Money Phone Number: 0751 263 433 or

MTN MoMo Pay dial: *165*3# **Merchant Code** 570342

Title: Uganda Counselling Association

(Please include withdraw charges)

Cash: The person receiving the money should account for it by either using the means mentioned above or taking it to UCA office and is given a receipt.